

Agenda for APC Meeting

Wednesday August 21, 2019

Minute Taker: Kasia
Start time: 2:00pm(EST)
End time: 2:50pm (EST)

Attended:	Absent:
Kathy Blessing	Kerryn de Verteuil
Caleb Ross	Joni St John
Marie Stark	Baron Brown
Kasia Panczyszyn	
Eric Marshall	
Mel Horner	
Peter Hansen	
Helen Varcoe	
Miranda Schober	
Trent Knoles	
Cindy Swanson	
Maria Coronado- from IFTA	

- **Marie – last APC Call – Retiring!!! Good bye Marie we will miss you and congrats!**
- **Approval of July Meeting Minutes**
Peter motion to approve the July Minutes and Mel second them. All were in favor of approving the minutes. They will be sent to Maria to post to the website.
- **ABM Update**
 - Attorney Steering Committee – 2020 Ballot to sponsor new committee
 - Board Member Updates – Trent rolls off Dec 2019
 - Western Region – Helen & Rich Wagner 2020
 - Trent will gather his notes and provide more details/updates from the ABM at our next APC Open meeting in Orlando
 - Possible Charges:
 - Ballot Process – vote at ABM
 - DRC – Changes in Processes
 - 1.4 Initiative on Standardization
 - IFTA/IRP GPS liaison
 - By Laws Update & Strategic Plan – plan to review and finalize soon
- **Ballot Update**
 - Need to post current version with suggested edits from 1st Comment period.
 - Take into consideration – ABM feedback
 - Reword bulk fuel to include dyed fuel / undyed fuel – tax free
 - Take out FEIN (Canada) It was shared that we already took out in 1st comment period
 - Straw vote – ¾ yes
 - Keep as Full Track – Cindy will make edits and send to IFTA Inc to post for 2nd comment period.

- **2019 Workshop**

- Kasia travel status – Trent will call Canada’s Commissioner. Helen will call IRP if needed for hotel reservation extension.
- 120+ registered attendees so far.... (2018 – 185 total)
- APC Meeting Agenda – once complete send to Claudia to post
- Presentations – Final due to Miranda. She needs to send them to EC.
 - Add Questions slide – text #804-592-8569
 - Miranda and Kathy will handle the overlap of the 30 day grace period forgery.
 - Miranda will email EC to ask for missing presentations.
 - Need a cover screen for Barbara’s presentation (No PPT)
 - Need PCRC PPT – Cindy will Email Jon for the Jurisdictional Review PPT

ACTION ITEMS:

- Breakfast Day 1 -tables reserved for new attendees; asking for volunteers from each committee to sit at the tables – Peter, Caleb, & Baron will assist from APC
- Functional Breakout (IFTA/IRP) Need 2 Facilitators & 1 Scribe
 - F – Eric / Peter
 - S - Baron
- Idea Exchange Topic – 7 tables in the main room. Share ideas – topic list provided to get the ball rolling
 - Scribes / Facilitators Needed (2F/2S)
 - F – Mel/Joni
 - S – Baron /Caleb
- MIC Runners – 3 for AM/3 for PM Wednesday when APC facilitates.
 - AM - Caleb / Kerry / Peter
 - PM – Kathy / Mel / Kerry
- After hours events –
 - Tuesday – Dinner (Cindy will make reservations)
 - Wednesday – Trolley / Outlets and Comedy Show/Dinner

- **Other Business:**

- **Next Meeting – See you in Orlando!**